



Established 1962

# National Council of Acoustical Consultants

*"Enhancing the stature and effectiveness of the acoustical consulting profession for the mutual benefit of the public and the member firms"*

## NOMINATION FOR INDIVIDUAL MEMBERSHIP NATIONAL COUNCIL OF ACOUSTICAL CONSULTANTS

1. Nominee's Name \_\_\_\_\_ Date \_\_\_\_\_

2. NCAC Firm \_\_\_\_\_

3. Address \_\_\_\_\_

\_\_\_\_\_

Email Address \_\_\_\_\_

4. How long employed by this firm? \_\_\_\_\_ Years \_\_\_\_\_ Months

5. Professional Society Memberships:

Grade of Membership

Acoustical Society of America (ASA) \_\_\_\_\_

Audio Engineering Society (AES) \_\_\_\_\_

Institute of Noise Control Engineering (INCE) \_\_\_\_\_

American Society for Testing & Materials (ASTM) \_\_\_\_\_

American Society of Mechanical Engineers (ASME) \_\_\_\_\_

Institute of Electrical & Electronic Engineers (IEEE) \_\_\_\_\_

Other (Please list with grade of membership)

\_\_\_\_\_

\_\_\_\_\_

6. Professional registration as \_\_\_\_\_ Engineer/ \_\_\_\_\_ Architect.

In what states? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

7. Briefly describe current consulting duties, or attach current professional biography.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

8. Educational History:

College Attended/City, State	Year From To	Degree	Field/Study
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

9. Brief Employment History (Begin with most recent):

Firm/City, State	From To	Last Position	Duties
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

10. I certify that all answers are true to the best of my knowledge. Further, I have read the Canon of Ethics of NCAC and I agree to abide by them.

Signature of Applicant \_\_\_\_\_

(Please print name) \_\_\_\_\_

Signature of Certifying Principal \_\_\_\_\_

(Please print name) \_\_\_\_\_

**INSTRUCTIONS FOR APPLYING**  
**FOR INDIVIDUAL MEMBERSHIP**

Section C of the NCAC By-Laws provides for an individual category of membership in the Council. A copy of Section C is attached for your convenience.

The enclosed application form should be completed for each individual member candidate and emailed to [info@ncac.com](mailto:info@ncac.com) or, if preferred, mailed to NCAC headquarters at 3502 Woodview Trace; Ste. 300, Indianapolis, IN 46268.

The annual dues for an Individual member is 20% of firm dues. At the present time, this amount is \$225; therefore, Individual member dues are \$45. You will be billed for this amount upon approval by the Board of Directors.

Section C. Individual Membership – An Individual Member shall be an employee of a Firm Member engaged in an acoustical consulting capacity who is either a full Member or Fellow of the Acoustical Society of America or a full Member of the Institute of Noise Control Engineering USA, or licensed specifically as an Acoustical Engineer in the jurisdiction where the Firm Member is located.

1. Acceptance into Membership – Acoustical consulting principals of Firm Members identified on the membership application of the Firm Member shall automatically become Individual Members. A Firm Member may nominate any number of employees including new acoustical consulting principals as Individual Members by submitting the candidate's name and credentials to the Executive Director on a form attesting that said candidate meets all requirements for membership. Such applications may be approved by the Membership Vice-President or, upon appeal of a rejected application, by an affirmative vote of a majority of the Board of Directors.
2. Rights and Privileges – Individual members, who are not designated as Firm Member Representatives or elected to the Board, are entitled to all rights and privileges except for voting. Individual Members, even if not a principal of the Firm Member, may be designated as the Firm Member Representative with a vote on general membership ballots and motions, or may serve with a vote on the Board. The Individual Member who serves as the Individual Member Representative may vote on all Board issues and all General Membership ballots and motions.
3. Cessation of Membership - An Individual member shall relinquish membership and all rights and interests in the Council if any one of the following circumstances takes place.
  - a. Resignation - The Individual Member resigns from the Council or from the Firm Member. In either case, the Individual Member may not be reinstated until nominated subsequently by an NCAC Firm Member.
  - b. Failure to Remain Qualified – The Individual Member no longer meets the requirements for Individual Membership.
  - c. Non-Payment of Dues - The Individual member's dues are not paid under the same terms and conditions as apply to Firm Members.
  - d. Termination of Firm Membership - The Firm Member ceases to be a Firm Member of NCAC for any reason.